

***PLANNING & INSPECTIONS***  
***MONTHLY REPORT: February - March 2005***

**TOWN & COUNTY BOARD ACTIVITIES:**

Edenton Planning Board:

- ***February 2005:*** No Meeting.
- ***March 2005:*** Workshop meeting to conduct overview of responsibilities and duties according to NC General Statutes and Town of Edenton Unified Development Ordinance, orientation session for new members.

Edenton Board of Adjustment:

- ***February 2005*** - No Meeting.
- ***March 2005*** - No Meeting.

Edenton Preservation Commission:

- ***February 2005*** - 8 Major Certificates of Appropriateness (COA) Approved, 3 Minor COA's approved.
- ***March 2005*** - 6 Major Certificates of Appropriateness (COA) Approved, 6 Minor COA's approved.

Edenton-Chowan Technical Review Committee:

- ***February 2005*** - Review of Filbert's Creek Apartments, Claire Drive.
- ***March 2005*** - Review of the Shoppes at Edenton Village on Coke Avenue.

County Planning Board:

- ***February 2005*** - No Meeting.
- ***March 2005*** - Recommended approval of final plat for Wharf Landing Subdivision to County Commissioners (6-0).

County Board of Adjustment:

- ***February & March 2004*** - No Meeting.

**OTHER ACTIVITIES:**

- Hazard Mitigation Grant Program (HMGP) - Phase I, Blackbeard Rd. and Pembroke Circle acquisition applications approved by FEMA & NCDDEM; Phase II, King St. elevation application approved by FEMA & NCDDEM. Verbal confirmation that Phase III, Eden St. acquisition has been

approved.

- Hazard Mitigation Plan - Adopted, February.
- Rural Transportation Planning Organization (RPO) - no meeting.
- Community Development Block Grant (CBDG) -New Scattered Site Rehabilitation Grant application for 2004 in progress.
- Chowan County Planning Initiatives - Issued RFP to consultant firms to conduct zoning study; interviewed three lowest bidders out of four proposals, will present staff & Planning Board recommendation to Commissioners in April.
- Architectural Standards Committee - Committee finalized plan details in February, with an overview draft presented at Town Council's March Committee meeting. The full draft will be presented in April.

#### PLAN & PERMIT REVIEW:

	<u>Feb</u>	<u>March Year to date</u>	
Final Plats Reviewed:	<u>3</u>	<u>4</u>	<u>9</u>
Sign Permits:	<u>2</u>	<u>1</u>	<u>5</u>
Site Plans Reviewed:	<u>3</u>	<u>2</u>	<u>8</u>
Site/Landscape Inspections:	<u>0</u>	<u>1</u>	<u>2</u>
Zoning Confirmation Letters:	<u>1</u>	<u>1</u>	<u>3</u>
Zoning Permits Issued:	<u>6</u>	<u>10</u>	<u>34</u>

#### BUILDING INSPECTIONS:

The following numbers of inspections were conducted: Current: 321; (Feb) 340 (March) YTD: 921. Inspections reviewed 6 (Feb); 8 (March) (YTD: 22) building plans. The Inspectors traveled a total of 1,374 (Feb); 1,400 (YTD: 4,224) miles. There were a total of 68 (Feb); 97 (March) (YTD: 236) permits issued as listed below:

<u>Residential:</u>	<u>Feb</u>	<u>March YTD</u>	
New SFD	<u>2</u>	<u>6</u>	<u>14</u>
Addition	<u>2</u>	<u>2</u>	<u>9</u>
Garage	<u>2</u>	<u>2</u>	<u>6</u>
Decks	<u>0</u>	<u>3</u>	<u>4</u>
Renovations	<u>2</u>	<u>10</u>	<u>14</u>
Temporary (Travel Trailer)	<u>0</u>	<u>0</u>	<u>0</u>
Accessory Building	<u>3</u>	<u>4</u>	<u>12</u>
Pools	<u>0</u>	<u>0</u>	<u>0</u>

Non-Residential:

New	<u>1</u>	<u>1</u>	<u>3</u>
Renovations	<u>1</u>	<u>1</u>	<u>4</u>
Signs/Footings-Electric	<u>0</u>	<u>0</u>	<u>0</u>
Fence	<u>0</u>	<u>0</u>	<u>0</u>
Demolition	<u>1</u>	<u>0</u>	<u>1</u>
Additions	<u>1</u>	<u>0</u>	<u>2</u>

Manufactured / Mobile Homes:

New	<u>2</u>	<u>4</u>	<u>7</u>
Replacements	<u>1</u>	<u>3</u>	<u>8</u>

Trades:

Electric	<u>20</u>	<u>28</u>	<u>62</u>
Mechanical	<u>13</u>	<u>7</u>	<u>39</u>
Gas	<u>7</u>	<u>18</u>	<u>28</u>
Plumbing	<u>10</u>	<u>8</u>	<u>25</u>
Re-inspections	<u>0</u>	<u>0</u>	<u>3</u>

The administrative assistant received a total of 2,040 calls over the two-month period, with an average of 46 calls per day.

**NUISANCE CODE ENFORCEMENT:**

Written Complaints Received: 16  
Violation Notices Mailed: 15

Violations Types:	<u>Feb</u>	<u>March YTD</u>	
Junk Car:	<u>7</u>	<u>8</u>	<u>24</u>
Min. Housing	<u>3</u>	<u>3</u>	<u>6</u>
Noxious Weeds and Grass	<u>2</u>	<u>1</u>	<u>4</u>
Zoning:	<u>0</u>	<u>0</u>	<u>1</u>
Signs:	<u>2</u>	<u>0</u>	<u>2</u>

Violations Abated: 13      Code Enforcement Officer traveled a total of 646 miles.